



Lenape 8 - Unit Election Process for Units

Last Updated 6/16/2024

Step 1 - Scheduling/Pre-Election:

- The Unit Leader, or designated person, should go to lenape8.org/election-request/ and fill in the election request.
- Option 2: Using the automated emails from LodgeMaster, the Unit Leader can go to the link on the email and fill out the automated form in LodgeMaster. If you do not receive these emails, please contact vca@lenape8.org.
- Soon after, you will receive an email from the Unit Elections Chairman to confirm your election dates.
- The Unit Leader (or designee) will receive a link to submit all of the youth who are eligible to be elected into the Order of the Arrow. Follow all of the directions provided in the link.

Step 2 - At the Election:

- A group of 1-5 representatives from Lenape Lodge 8 will go to your election to facilitate the election. This group of people is called the Election Team.
- At the election, the youth will be facilitating the election and the adults will be advisers, but can facilitate the election if no youth are present.
- For the Election to be valid, at least 50% of the active members of the troop MUST be present. If 50% of the troop is not present, the election must be rescheduled.
- The Election Team will talk to the Unit Leader to confirm eligible youth, sign the election report, and determine when the results will be announced.
- They will also ask the youth leader when they would like them to begin.
- The procedure the youth will be using to facilitate can be found in [Lenape 8- Unit Election Procedure](#).

Step 3 - Election Rules and Identifying Eligible Youth:

- In order for a youth (under 21) to be eligible for the Order of the Arrow, they must:
 - Be a registered member of a Troop, Crew, or Ship.
 - Attain either Scouts BSA First Class Rank, Venturing Discovery Rank, or Sea Scout Ordinary rank or higher.
 - Complete at least 15 nights of camping with the troop, crew, or ship in the two years immediately prior to the election. The 15 nights must include one long term camping experience. The remaining 10 nights must be short term camping.

- Assistant Scoutmasters that are under the age of 21 should be treated as youth for the entirety of the election process.
- The election is not a popularity contest and that must be made clear.
- There should be no electioneering, especially by adults.
- Electioneering is the action of trying to persuade someone to vote a certain way.
- All youth present are eligible to vote, including Assistant Scoutmasters under the age of 21.

Step 4 - Reporting Results:

- The Unit Leader determines how the results of the election should be announced.
- The election results are most commonly announced at either a call-out ceremony or at the meeting where the election is taking place.
- It is most common for the election team to announce the results at the election.
- It is completely at the Unit Leader's discretion.
- The Unit Leader should be the first one to see the results of the election.
- If you would like to have a call-out ceremony the Lodge would be happy to do a call-out ceremony, and one can be requested through the Contact Us Page on our website.

Step 5 - Post Election / Adult Nominations

- After the Election, the Unit Leader will receive a recap email with the information from the election.
- The Unit Leader and Unit Representative should encourage the elected youth to attend the next Induction Weekend.
- Adults over the age of 21 must fulfill all of the same eligibility requirements as youth, except the rank requirement.
- Adults are nominated by the Unit Committee to the Lodge Adult Selection Committee.
- An Adult Candidate Nomination Form should then be submitted electronically through a link sent in the recap email. A scan of the form can also be submitted through email to adviser@lenape8.org or through giving the paper form to the Election Team.
- The number of adults allowed to be nominated should not exceed two thirds of the number of youth elected.

Have questions? Email elections@lenape8.org or submit a question on the Contact Us page on our website.